

1. **APPROVAL OF MINUTES:** Recognize the minutes from the October 9, 2017 Potter County Commissioners' Court and the October 11, 2017 Special Commissioners' Court meeting.

The minutes from the October 9, 2017 Potter County Commissioners' Court Regular meeting and the October 11, 2017 Special meeting were so recognized.

2. **VOUCHERS:** To consider and act upon the approval of the payment of vouchers processed by the County Auditor's office for the period of October 4, 2017 through October 18, 2017. [Hood]

Judge Tanner referenced Vouchers check Nos. 177293-177469 and wire # 973-979 in the total amount of \$2,223,585.97.

MOTION was made by Commissioner Church: I move we approve the Vouchers as presented.

SECOND for discussion was made by Commissioner Murguia.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

3. **INSURANCE REPORT:** To recognize the insurance fund report. [Woodard]

The insurance fund report was so recognized.

See Documentation

4. **RETIREMENT BENEFITS – COUNTYCHOICE SILVER:** To consider and act upon renewing the County's participation in the CountyChoice Silver program for County retirees. (Holland)

Kay Holland, Potter County Human Resources Director, gave an explanation to Commissioners' Court.

MOTION was made by Commissioner Murguia: I make a motion that we approve renewing the County's participation in the CountyChoice Silver program for County retirees and to stay with the existing Plan F.

SECOND was made by Commissioner Kelly.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

5. **TREASURER'S REPORT:** To recognize the monthly and quarterly investment report. [Jennings]

Brooke Burtram, Potter County Assistant Treasurer, gave a monthly report to Commissioners' Court.

The monthly and quarterly Treasurer's Report was so recognized.

See Documentation

6. **CITY OF AMARILLO TIRZ #1:** To review, comment upon, and consider for approval the following TIRZ incentives proposed by the Board of Directors of TIRZ #1 for the following projects:
- a. Woolworth Building Development and;
 - b. Levine Building Development. [Faver, Fowler]

AJ Fawver, City of Amarillo Planning Director, gave an explanation to Commissioners' Court. Joe Bob McCart, McCart & Associates Inc., spoke before Commissioners' Court.

No action was taken on this item. See Documentation

7. **TEXAS ASSOCIATION OF HOME CARE AND HOSPICE – HAPPINESS IS HOME:** To consider and act upon designating November as "Official Home Care and Hospice Month. [Campbell, Tanner]

MOTION was made by Commissioner Church: I move that the Commissioners' Court designate November as Official Home Care and Hospice Month.

SECOND was made by Commissioner Kelly.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote. See Documentation

8. **TAX ASSESSOR-COLLECTOR:** To consider and act upon the 2017 tax roll. [Aylor]

Sherri Aylor, Potter County Tax Assessor Collector, came forward to answer questions from Commissioners' Court.

MOTION was made by Commissioner Murguia: I make a motion that we approve the 2017 tax roll as presented.

SECOND was made by Commissioner Vaughn.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote. See Documentation

9. **ELEVATOR MAINTENANCE CONTRACT:** To consider for approval, an elevator maintenance and service agreement for Fire Station #3. [Lake, Wade]

Nicholas Wade, Potter County Facilities Maintenance Assistant Director, gave an explanation to Commissioners' Court.

No action was taken on this item.

10. **PUBLIC DEFENDER OFFICE.** To consider and act upon the appointment of a committee to study the advantages, disadvantages, procedures, and feasibility of establishing a public defender office. [Vaughn]
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This item was passed.

11. **POTTER COUNTY IT PROJECTS:** To hear a report on various Potter County IT Projects and to take any action necessary. [Purrington]
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Brandon Purrington, Potter County Information Technology Director, gave a report to Commissioners' Court on various Potter County IT projects.

No action was taken on this item.

12. **POTTER COUNTY MEMORIAL STADIUM LEASE.** To consider and act upon the approval of a lease contract with San Jacinto Academy for use of Potter County Memorial Stadium. [Tanner, Fowler]
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Tim Bowles and Mike Fuller, San Jacinto Christian Academy, spoke before Commissioners' Court.

MOTION was made by Commissioner Church: I move we approve the lease contract with San Jacinto Academy for use of Potter County Memorial Stadium.

SECOND was made by Commissioner Kelly.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

13. **SHERIFF: INTERLOCAL AGREEMENT.** To consider and act upon the approval of a proposed interlocal agreement with Armstrong County for inmate housing. [Thomas]
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No action was taken on this item. This item was discussed and approved at the Regular Commissioners' Court meeting on October 9, 2017.

14. **SHERIFF: OFF DUTY MANAGEMENT CONTRACT.** To consider and act upon the approval of a proposed contract between the Sheriff and Off Duty Management, Inc., a Texas corporation, for logistical support in handling requests for and staffing of deputies for off-duty security services. [Thomas, Coffee, Frazier].
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Sheriff Brian Thomas and Captain John Coffee, Potter County Sheriff's Office, gave an explanation to Commissioners' Court.

MOTION was made by Commissioner Kelly: I make a motion that we approve the contract with the Off Duty Management Company.

SECOND was made by Commissioner Church.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

Commissioner Murguia left at 10:10 a.m. and was not in attendance for the remainder of the Commissioners' Court meeting.

15. **LAW ENFORCEMENT CENTER PROJECT.** To consider and act upon the approval, a proposed amendment # 5 to Architexas contract, providing for survey and landscape planning services in relation to demolition of the Sheriff Administration Building located at 608 S. Pierce. [Head, Kiehl]
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John Kiehl, PRPC, gave an explanation to Commissioners' Court.

MOTION was made by Commissioner Church: I move that we approve the amendment # 5 to Architexas contract, providing for survey and landscape planning services.

SECOND was made by Commissioner Vaughn.

AYES: Commissioners Kelly, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 4-0 vote.

See Documentation

16. **TECH SHARE RENEWAL CONTRACT.** To consider and act upon the approval of the Tech Share 2018 renewal contract. [Sims, Brumley]
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MOTION was made by Commissioner Church: I move we approve the Tech Share 2018 renewal contract for \$39, 985.00.

SECOND was made by Commissioner Vaughn.

AYES: Commissioners Kelly, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 4-0 vote.

See Documentation

17. **ORKIN PEST CONTROL CONTRACT.** To consider and act upon cancellation of the County's pest control contract with Orkin pursuant to the contract's 30-day cancellation clause, and authorization to engage another contractor as needed in the interim. [Head, Shelton]
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Mike Head, Potter County Facilities Maintenance Director, spoke before Commissioners' Court.

MOTION was made by Commissioner Kelly: I make a motion that we terminate the contract with Orkin and bring on the Ace Company.

SECOND was made by Commissioner Vaughn.

AYES: Commissioners Kelly, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 4-0 vote.

18. **RESOLUTION: RELOCATION OF FIRE STATION #3.** To consider and act upon the approval of a proposed resolution confirming the County's relocation of Fire Station #3 from its former location at 4843 N. Soncy Road, and recognizing reversion of title to that property to the estate and heirs of Martha Bishop Boney. [Tanner, Fitzpatrick]
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Pat Fitzpatrick, Assistant Chief Potter County Fire Rescue, gave an explanation to Commissioners' Court.

MOTION was made by Commissioner Church: I move we approve the resolution confirming the County's relocation of Fire Station #3 from its former location at 4843 N. Soncy Road, and recognizing reversion of title to that property to the estate and heirs of Martha Bishop Boney.

SECOND was made by Commissioner Kelly.

AYES: Commissioners Kelly, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 4-0 vote.

See Documentation

19. **REPORT: MOTOROLA PROJECT.** To receive a report from the County's project management team regarding progress on the Motorola radio communication and emergency response system. [Dotts, Fitzpatrick, Purrington, Head]
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Sgt. Dallas Dotts, Potter County Sheriff's Office, gave a report to Commissioners' Court.

20. **VEHICLE AND EQUIPMENT PURCHASE:** To consider and act upon the following:
- a. The purchase of one police suv for Constable Pct. 2 from Caldwell Country in the amount of \$36,105.00 utilizing Buy board Contract #521-16;
 - b. Equipment for above suv from Big Country Supply, COPsync, Inc. and Galls in the total amount of \$10,632.05. Funds available from JAG grant. [Shelton, Estrada]
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MOTION was made by Commissioner Vaughn: I move that we purchase one police SUV for Constable 2 from Caldwell Country in the amount of \$36,105.00 utilizing the Buy board Contract #521-16 and also the Equipment for the above SUV from Big Country Supply, COPsync, Inc. and Galls in the total amount of \$10,632.05, and funds available from JAG grant.

SECOND was made by Commissioner Church.

AYES: Commissioners Kelly, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 4-0 vote.

See Documentation

21. **LOCAL GOVERNMENT CORPORATION:** To hear an update on the Local Government Corporation [Murguia]
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Commissioner Murguia gave a Local Government Corporation update.

22. **NEIGHBORHOOD PLANNING COMMITTEE:** To hear an update on the Neighborhood Planning Committee. [Murguia]
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Commissioner Murguia gave a Neighborhood Planning Committee update.

23. **EMPLOYMENT ITEMS:** To consider and act upon the following employment items:

A. **ROAD AND BRIDGE:**

1. The employment of Jose Chavez as Maintenance Tech as a replacement for Marco Ramirez effective October 9, 2017.
See Documentation
 2. The employment (new position) of Joshua Errington as Maintenance Tech effective October 9, 2017. [Ysaguirre]
See Documentation
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MOTION was made by Commissioner Church: I move we approve the employment items as presented.

SECOND was made by Commissioner Kelly.

AYES: Commissioners Kelly, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 4-0 vote.

24. **POTTER COUNTY PROJECTS:** To hear a report on various Potter County Projects and to take any action necessary. [Head]
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Mike Head, Facilities Maintenance Director, gave a report to Commissioners' Court on various Potter County projects.

25. **JAIL REPORT:** To hear a report on the Potter County Detention Center and to take any action necessary.
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Jail population of 582 (91 female; 0 in other facilities) 83% felonies and 10% misdemeanors was given by Judge Tanner.

26. **COUNTY INSURANCE ITEMS:** To consider and act upon any insurance claims, accidents, etc. against the County.

No insurance items were presented.

27. **EXECUTIVE SESSION:** To hold an executive session, if necessary, on the above agenda items as allowed by Chapter 551, Texas Government Code.

No executive session was held.

28. **AGENDA ITEMS:** To receive agenda items for the next Commissioners' Court.

Public Defender Office; Parking Lot Utilization

County Judge Nancy Tanner adjourned the Potter County Commissioners' Court until 9:00 a.m., Monday, November 13, 2017, in the Potter County Commissioners' Courtroom at 500 S. Fillmore, Room 106, Amarillo, Texas.

I attest that the above proceedings are the true and correct notes/minutes taken in my capacity as ex-official for the Commissioners' Court of Potter County.

Signed this the 23rd day of October 2017.

Julie Smith, Potter County Clerk

By: Stephnie Menke, Deputy